

TOWN OF KILDARE
JUNEAU COUNTY, WISCONSIN

RESOLUTION NO. 02- 2021

WHEREAS, the Town Board of the Town of Kildare adopted the National Incident Management System (NIMS) with Resolution 09-2007 on May 9, 2007, and

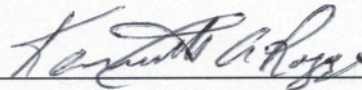
WHEREAS, the Town of Kildare is required to regularly update the Town's Emergency Operations Plan integrating NIMS,

THEREFORE BE IT RESOLVED that the Town Board of the Town of Kildare, Juneau County, Wisconsin, hereby approves and adopts the Town's Emergency Operations Plan, revised September 2021 and this revised version will be submitted to the Juneau County Emergency Management Office along with a copy of this Resolution.

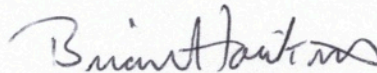
Adopted this 8th day of September, 2021 by the Town Board of the Town of Kildare, Juneau County, Wisconsin.



Chairman, Dennis Franek

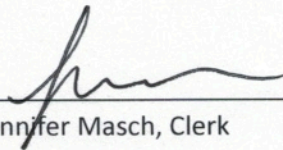


Supervisor



Supervisor

Attest:



Jennifer Masch, Clerk



EMERGENCY OPERATIONS PLAN

Town of Kildare
Juneau County, Wisconsin

Revised September 2021
Kildare Town Board

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EMERGENCY TELEPHONE LISTINGS

	<u>Emergency</u>	<u>Non-Emergency</u>
City of Mauston Police Department	911	608-847-6363
Village of Lyndon Station Fire Department	911	608-666-2580
Juneau County Sheriff's Department	911	608-847-5649
Lyndon Station Area Rescue Squad	911	608-666-2580
Town of Kildare		
Chairman Dennis Franek	Cell	608-574-3880
Supervisor Kenneth Rogge	Cell	608-469-5652
Supervisor Brian D. Hawkins	Cell	608-963-6068
Clerk Jennifer Masch	Office	608-350-0698
	Cell	608-350-6128
Treasurer Michelle Senzig	Home	608-666-2445
	Cell	608-434-4336
Town Hall (No regular hours)		608-666-2227
Emergency Government Offices		
State Division of Emergency Government		800-953-0003
Juneau County Office of Emergency Government		608-847-9393
Utilities		
Oakdale Electric Cooperative	Business	608-372-4131
	Repair	800-927-6151
Alliant Energy	24-Hour	800-862-6261
Wisconsin Power & Light		800-862-6263
American Transmission Co. (Tower)		866-899-3204
Verizon North/AT&T	Business	800-483-4000
	Repair	800-483-1000
	Portage	608-742-9504
Digger Hotline		800-242-8511
Wisconsin Central Railroad		715-345-2462
Canadian Pacific Railroad		608-742-8056
To Activate EOC Phone Lines		811
Relief Agencies		
Salvation Army	Day	414-462-5226
	Night	414-265-6360
American Red Cross	Day	608-847-7577
	24-Hour	608-372-2771
Hospitals		
Hess Memorial Hospital, Mauston		608-847-6161
Adams Memorial Hospital, Adams		608-339-3331
St. Clare Hospital & Health Services, Baraboo		608-356-1400
Reedsburg Area Medical Center		608-524-6487
Juneau County Medical Examiner's Office (Coroner)		608-847-9345

Juneau County Health Officer			608-847-9373
Barb Thies, Director OR			608-847-9373
Polly Benesh, Public Health Nurse			608-464-3998
National Response Center (Toxic Spills)			800-424-8802
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Wisconsin DNR			
Local Game Warden, Mauston	Michael Weber		608-547-2157
DNR Forestry, Mauston	Rob Anderson		608-640-6680
Necedah Ranger Station			608-565-2519
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Oil Companies			
Allied Cooperative			608-339-3394
Rasmussen Oil Company, Necedah			608-565-2615
Scully Oil Company, Lyndon Station			608-666-2662
Scully's Interstate BP Station, Lyndon Station			608-666-3771
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Shelters			
St. Luke's Lutheran Church, Lyndon Station			608-666-4091
St. Mary's Catholic Church, Lyndon Station			608-666-2421
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Sheriff and Police Departments			
Juneau County Sheriff's Department			608-847-5649
Lyndon Station (JC Sheriff's Department)			608-847-5649
Mauston Police Department			608-847-6363
FBI			608-833-4600
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Office of the Governor			608-266-1212
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Emergency Power Supplies			
Gaffney Electric Company, Wisconsin Dells			608-253-3371
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Building Materials			
Ace Home Center Dells Lumber, Wisconsin Dells			608-253-1381
Eberhardt Log & Lumber, Mauston			608-847-5570
Hoehn & Son Lumber Company, Lyndon Station			608-666-2111
Home Depot, Lake Delton			608-263-5641
Lampert's, Adams			608-339-9800
Lampert's, Mauston			608-847-5819
Lampert's, Necedah			608-565-2415
Lenny's Lumber, Necedah			608-565-2415
Mauston Home Center, Mauston			608-847-7400
Menard's, Baraboo			608-355-0685
Theisen's Lumber & Ace Hardware, Wisc Dells			608-254-2153
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Construction Equipment			
Lampert's, Mauston			608-847-5819
Riverside Rentals, Baraboo			800-914-6225
True Value, Mauston			608-847-6029
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Bus Service			
Jevco Transit	(No contract necessary)		608-847-7493
(provides service to Lyndon Station and Mauston schools)			
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Wisconsin Department of Transportation			715-421-8383
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Media

Radio	WNFM, Reedsburg (104.9 FM)	608-524-1049
Radio	WNFM, Reedsburg (1400AM)	800-236-4105
Radio	WBDL, Baraboo (102.9 FM)	608-356-3661
Radio	WRJC, Mauston (1270 AM/92.1 FM)	608-847-6565
Radio	WDKM, Adams (106.1 FM)	608-339-3221
Radio	WNNO, Wisconsin Dells (106.9 FM)	608-254-2546
Radio	WDLS, Wisconsin Dells (900 AM)	608-254-4357
TV	WKBT, La Crosse	608-782-4678
TV	WEAU, Eau Claire	608-832-3474
TV	WMTV-15 (NBC) Madison	608-274-1515
TV	WISCTV-3 (CBS) Madison	608-271-4321
TV	WKOWTV-27 (ABC) Madison	608-274-1234

Emergency Animal Shelters

Adams County Animal Shelter, Friendship	608-339-6700
Animal Haven, New Lisbon	608-565-7850
Carl W. Nelson Animal Shelter, Mauston	608-847-3129
Sauk County Humane Society, Baraboo	608-356-2520

Animal Hospitals

Coldwater Canyon Veterinary, Wisconsin Dells	608-253-2275
Dells Animal Hospital, Wisconsin Dells	608-253-7361
Mauston Pet Hospital	608-847-6049/6024
Reedsburg Small Animal Clinic	608-524-6545

Poison Control

Poison Control Center	800-815-8855
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EMERGENCY OPERATION CENTER ALERTING LIST

Town of Kildare Emergency Director	Cell Phone	Dennis Franek 608-574-3880
Town of Kildare Chairman	Cell Phone	Dennis Franek 608-574-3880
Town of Kildare Supervisor	Cell Phone	Kenneth Rogge 608-469-5652
Town of Kildare Supervisor	Cell Phone	Brian D. Hawkins 608-963-6068
Town of Kildare Clerk	Office Telephone Cell Phone	Jennifer Masch 608-350-0698 608-350-6128
Town of Kildare Treasurer	Home Telephone Cell Phone	Michelle Senzig 608-666-2445 608-434-4336
Lyndon Station Emergency Rescue	Emergency Telephone Non-Emergency Telephone	911 608-666-2580

LEGAL BASIS

The legal basis for the development of this municipal plan is stated in the following documents.

PUBLIC LAW 103-337

HOMELAND SECURITY PRESIDENTIAL DIRECTIVE 5 (HSPD-5)

DEPARTMENT OF HOMELAND SECURITY NATIONAL INCIDENT MANAGEMENT SYSTEM

WISCONSIN STATUTES

21.11	CALL TO ACTIVE SERVICE
26.97	LAW ENFORCEMENT AND POLICE POWER (TOWN CHAIRS)
59.025	ADMINISTRATIVE HOME RULE
59.026	CONSTRUCTION OF POWERS
59.031	COUNTY EXECUTIVE (2) (DUTY AND POWERS)
59.033	COUNTY ADMINISTRATOR (2) DUTIES AND POWERS
59.05	CHAIRPERSON, VICE CHAIRMAN, DUTIES AND POWERS
59.07	GENERAL POWERS OF THE COUNTY BOARD (146) LOCAL EMERGENCY PLANNING COMMITTEES
59.08	PUBLIC WORKS, HOW DONE, PUBLIC EMERGENCIES
59.083	CONSOLIDATION OF MUNICIPAL SERVICES, HOME RULE, METROPOLITAN DISTRICT
59.24	PEACE MAINTENANCE
61.34	POWERS OF THE VILLAGE BOARD
66.325	EMERGENCY POWERS
83.09	EMERGENCY REPAIR OF COUNTY TRUNK HIGHWAYS
166.01	POWERS AND DUTIES OF THE GOVERNOR (4) POWERS AND DUTIES OF COUNTIES AND MUNICIPALITIES (5) POWERS AND DUTIES OF HEADS OF EMERGENCY GOVERNMENT SERVICES
213.095	POLICE POWERS OF FIRE CHIEF, RESCUE SQUADS
895.483 (2)	CIVIL LIABILITY EXEMPTION, COUNTY EMERGENCY RESPONSE TEAMS

COUNTY ORDINANCES

MUTUAL AID AGREEMENTS

ACRONYMS

CP	Command Post
DNR	Department of Natural Resources
DEG	Division of Emergency Government
EMS	Emergency Medical Services
EOC	Emergency Operation Center
NIMS	National Incident Management System
EOP	Emergency Operation Plan
UDSR	Uniform Disaster Situation Report
JC	Juneau County
TOK	Town of Kildare
TC	Town Chairman

TOWN OF KILDARE EMERGENCY OPERATIONS PLAN

A. PURPOSE

This municipal plan has been developed to provide procedures for the Town of Kildare government to respond to various types of emergencies or disasters that affect the community. It provides a link to procedures that will be used by county government since the Town of Kildare is part of the county emergency management program. This municipal plan is to be used in conjunction with the Federal National Incident Management System (NIMS), the principles and policies of which were adopted by the Town of Kildare in May 2007, and the Juneau County Emergency Operations Plan (EOP). The municipal plan will be maintained in accordance with current standards of the Juneau County EOP and in accordance with the local/municipal government. Review of this municipal plan shall be accomplished concurrently with the county plan.

B. SITUATION AND ASSUMPTIONS

Several types of hazards pose a threat to the lives, property or environment in Juneau County. In general, they consist of fires, floods, tornadoes, severe weather, other natural disasters and hazardous spills. These hazards are outlined in Juneau County Hazards Analysis. A copy of this is located in the County Emergency Operations Center (EOC).

C. CONCEPT OF OPERATIONS

Municipal officials have primary responsibility for disasters which take place in the Town of Kildare. They will activate the appropriate municipal individuals to deal with the disaster. The chief elected municipal official or the Town of Kildare emergency coordinator is responsible for coordinating the response with county officials if county assistance is necessary.

Actions that the municipality and county should consider if this municipal plan is activated.

1. Municipal officials assess the nature and scope of the emergency or disaster.
2. If the situation can be handled locally, do so using the procedures in this plan, as appropriate.
 - a. The Emergency Management Director/Town Chairman coordinates all emergency response actions.

- b. The Town Chairman/Emergency Management Director declares a local state of emergency.
 - c. The Town Chairman/Emergency Management Director forwards the local state of emergency declaration to the County Emergency Director's office.
 - d. The Emergency Management Director/Town Chairman activates the municipal EOC. This facility is located at the Kildare Town Hall.
 - e. Municipal emergency response officials/agencies respond according to the checklists outlined in Attachments A-J.
 - f. The Town Chairman directs town officials to respond to the situation.
 - g. The Town Chairman issues directives as to travel restriction on local roads and recommends protective actions if necessary.
 - h. The Town Chairman notifies the public of the situation and appropriate actions to take.
 - i. The Town Chairman/Emergency Management Director keeps county officials informed of the situation and actions taken.
3. If municipal resources become exhausted or if special resources are required, request county assistance through the county Emergency Management Director.
 4. If assistance is requested, the county Emergency Management Director assesses the situation and makes recommendations.
 5. The county will do the following (to the extent appropriate).
 - a. Activate the county EOC.
 - b. Implement the county EOP.
 - c. Respond with county resources as requested.
 - d. Activate mutual aid agreements.
 - e. Coordinate county resources with municipal resources.
 - f. Notify Wisconsin Division of Emergency Government (DEG) Regional Director.
 - g. Forward Uniform Damage Situation Report (UDSR) form.
 - h. Assist municipality with prioritizing and allocating resources.

6. If municipal and county resources are exhausted, the county Emergency Management Director can request state assistance through the State DEG.
7. If state assistance is requested, the DEG Administrator in conjunction with the Regional Director, county Emergency Management Director, and municipal Emergency Management Director assess the disaster or emergency situation and recommend that personnel, services and equipment be made available for response, mitigation or recovery.
8. After completing the assessment, the DEG Regional Director immediately notifies the State DEG Administrator.
9. The State Administrator of Emergency Government notifies the Governor and makes recommendations.
10. If state assistance is granted, procedures will be followed as stated in the Wisconsin EOP and the County EOP.

D. ORGANIZATION

Municipal Government: Town Chairman and 2 Supervisors
 Town Clerk – part time
 Town Treasurer – part time

E. RESPONSIBILITIES AND TASKS

See KEY ACTION CHECKLISTS for emergency responsibilities of key officials in the Town of Kildare.

F. RESOURCE MANAGEMENT

Additional support from Juneau County Departments may include: Sheriff's Department, Highway Department, Health Department and Human Services Department.

1. Mutual Aid Reciprocal Agreements

The Town of Kildare has a mutual aid agreement with the Village of Lyndon Station Fire and Emergency Rescue Department and with all Juneau County Police/Sheriff's Departments. The Town of Kildare also has a service fee agreement with the Mauston Ambulance Association.

2. Support from Private Agencies/Volunteer Groups

Red Cross, Salvation Army, school, clergy associations, townships, local contractors and suppliers, local industries, service groups.

3. Support from State and Federal Agencies

Information and assistance in securing state or federal support may be obtained by contacting the county Emergency Management Director. Requests for National Guard assistance should be channeled through the county Emergency Management Director to the DEG Regional Director to the DEG Administrator.

G. PLAN DEVELOPMENT AND MAINTENANCE

The Town of Kildare EOP Development Team is comprised of Town Chairman and the Town Officials. These officials are responsible for developing and maintaining this plan.

Team make-up is as follows:

Dennis Franek	Town Chairman/EOD
Ken Rogge	Town Supervisor
Brian D. Hawkins	Town Supervisor
Jennifer Masch	Town Clerk/ Ambulance Liaison
Michelle Senzig	Town Treasurer

This Team meets on an as-needed basis or as determined by the Town Chairman. The Team reviews incidents, changes and new information and makes revisions to this plan.

This Team also conducts after-action reviews of all exercises and major incidents.

KEY ACTION CHECKLISTS

DISASTER/ EMERGENCY PROCLAMATION

WHEREAS, a disaster, namely _____,
has struck the Town of Kildare; and

WHEREAS, because of such emergency conditions, the Town Board is unable to meet
with promptness;

NOW THEREFORE, pursuant to Wisconsin State Statute 66.325 and Wisconsin State
Statute 166, as Chief Elected Official of the Town of Kildare, I do hereby proclaim a state of
emergency in effect until further notice.

IN TESTIMONY WHEREOF I have hereunto set my hand and have caused the official seal
of the Town of Kildare to be affixed.

Done at the Town Hall this _____ day of _____, 20_____.

Chairman

Ratified by Resolution No. _____ of the Town Board on the _____ day of _____,
20_____, by a vote of _____ for, _____ against.

END OF EMERGENCY PROCLAMATION

WHEREAS, a disaster, namely, _____,
struck the Town of Kildare and is now over; and

WHEREAS, a state of emergency was declared on the _____ day of _____,
20____; and

WHEREAS, because of such emergency conditions, the Town Board is unable to meet
with promptness;

NOW THEREFORE, pursuant to Wisconsin State Statute 66.325 and Wisconsin State
Statute 166, as Chief Elected Official of the Town of Kildare, I do hereby proclaim the state of
emergency ended.

IN TESTIMONY WHEREOF I have hereunto set my hand and have caused the official seal
of the Town of Kildare to be affixed.

Done at the Town Hall this _____ day of _____, 20_____.

Chairman

Ratified by Resolution No. _____ of the Town Board on the _____ day of _____,
20_____, by a vote of _____ for, _____ against.

TOWN CHAIRMAN/ EMERGENCY MANAGEMENT DIRECTOR

KEY ACTION CHECKLIST

The Town Chairman is responsible for the overall management of the Town of Kildare. In his role as the Town Emergency Management Director, the Town Chairman coordinates all components of the emergency management program in the Town of Kildare. This includes hazard analysis, preparedness, mitigation, response and recovery activities for all natural and technological disasters/ emergencies. The following tasks represent a checklist of actions that should be considered in an emergency or disaster situation.

1. Ensure that the Town Emergency Operations Center (EOC) or Command Post (CP) has been activated.
2. Report to the EOC or CP.
3. Activate the Town EOC (see EOC Alerting List). Make sure that it is fully operational and that EOC staff have reported and are reporting to it.
4. Ensure that an initial damage assessment and casualty report has been provided by designated individuals.
5. Ensure that Town officials/EOC are briefed as to the status of the disaster.
6. Ensure that the Public Information Officer (PIO) and/or designated person is notified and reports to the EOC.
7. Be ready to issue a declaration of emergency.
8. Ensure the County Emergency Management Director has been notified, key facilities warned, etc.
9. Determine whether or not county, state or federal assistance should be requested. (City, county resources must be fully committed before state or federal assistance will be available. If assistance is requested, specify the type and amount of assistance needed).
10. Obtain initial Uniform Disaster Situation Report (UDSR) and other information. Relay this information to the county Emergency Management Director.
11. Identify evacuation routes and coordinate evacuations with the county Emergency Management Director.

- 12 Conduct regular briefings of Town officials/EOC staff as to status of the situation.
13. Evaluate available resources, including personnel, by checking with Town officials/EOC staff. If deficiencies exist, take action to obtain needed resources.
14. Ensure all Town officials and appropriate individuals/groups have begun to keep separate and accurate records of disaster-related expenditures.

TOWN CLERK/TOWN TREASURER
KEY ACTION CHECKLIST

The Town Clerk and Town Treasurer are responsible for their assigned activities in the Town of Kildare. The following tasks represent a checklist of actions these individuals should consider in an emergency or disaster situation.

1. Report to the Town EOC/CP.
2. Maintain records indicating Town expenses incurred due to the disaster.
3. Assist in the damage assessment process by:
 - a. Providing information regarding the dollar value of property damaged as a result of the disaster.
 - b. Providing information (name, telephone number, etc.) regarding the owners of the property which has been damaged/destroyed as a result of the disaster.
4. Delegate authority to Town Supervisors to permit acquisition of equipment and supplies needed following a disaster.

WARNING/COMMUNICATIONS

KEY ACTION CHECKLIST

The Warning and Communications function is responsible for warning and communications in the Town of Kildare. The Town Chairman/Emergency Management Director will designate an individual to perform this function. This individual is responsible for performing this function. The following tasks represent a checklist of actions which should be considered in an emergency or disaster situation.

1. Warn the following:
 - Municipal Elected Officials
 - Municipal Emergency Management Director
 - County Emergency Management Director
 - Special Facilities:
 - Little Pine Valley Group Home, W3504 55th Street, 608-847-5631
2. Ensure all agencies represented in the municipal EOC have communications both to their staff at their offices and their staff at the incident site. This equipment consists of National Guard Radio, ham radio, city and emergency services radio, mobile telephones, cellular telephones, pagers.
3. Activate public warning system. This may consist of door-to-door, telephone, etc. Develop assignment on how alert, watch and warning would be handled prior to a disaster or emergency situation.
4. Establish communications with the county EOC if activated or the county emergency government office. The communications equipment available is telephone, mobile telephone, pagers, facsimile.
5. Establish communications with CP if established.
6. Use cellular (mobile) telephones until land lines can be put in place.

LAW ENFORCEMENT

KEY ACTION CHECKLIST

The Town of Kildare has a mutual aid agreement with the Juneau County Sheriff's Department. The Juneau County Sheriff's Department is responsible for law enforcement activities in the Town of Kildare. The following tasks represent a checklist of actions this department should consider in an emergency or disaster situation.

1. Ensure that all Sheriff's Department staff have been notified and that they report as situation directs.
2. Direct the designated law enforcement representative to report to the Town EOC/CP.
3. Secure the affected area and perform traffic and crowd control.
4. Participate in warning the public as situation warrants.
5. Determine scope of incident as to immediate casualties/destruction and whether the incident has the potential to expand and escalate.
6. Direct officer(s) to close off the damage site area and to stop all in-bound traffic. Set up an emergency pass system.
7. Report above information to appropriate law enforcement agencies.
8. If not done by the Fire Chief, establish a staging area in the municipality; designate a CP; and establish initial command until relieved.
9. If appropriate and if available, dispatch a communications vehicle to the scene of the disaster.

Other responsibilities may include:

- Enforce curfew restrictions in the affected area.
- Coordinate the removal of vehicles blocking evacuation or other response activities.
- As necessary, shelter in-place or evacuate citizens as may be appropriate from the affected area.
- Assist the medical examiner with mortuary services.
- Assist with search and rescue activities
- If the county EOC is activated, establish and maintain contact with the person representing law enforcement.
- Try to anticipate your department's needs for manpower and equipment 24 hours in advance. If additional assistance is needed,
- utilize mutual aid agreements with other police departments.

FIRE SERVICES

KEY ACTION CHECKLIST

The Town of Kildare has a mutual aid agreement with the Village of Lyndon Station Volunteer Fire Department. The Village of Lyndon Station Volunteer Fire Department is responsible for all fire, rescue and first-responder services in the Town of Kildare. The following tasks represent a checklist of actions this department should consider in an emergency or disaster situation.

1. Establish and/or respond to designated staging area, CP or Town EOC as directed by on-scene personnel.
2. Assist Law Enforcement in warning the affected population.
3. Rescue injured/trapped persons.
4. Assist Law Enforcement with evacuation, if needed.
5. Assist utilities with shutting down electric services if necessary.

Other responsibilities may include:

- Assist with traffic and crowd control.
- Assist with debris removal.
- If the county EOC is activated, establish and maintain contact with the fire department and EOC.
- If the Regional Hazardous Materials Team is needed for a Level A response, have the EOC obtain assistance from county Emergency Government Duty Officer.
- If additional assistance is necessary, utilize mutual aid agreements.

PUBLIC HEALTH AND EMERGENCY MEDICAL SERVICES

KEY ACTION CHECKLIST

Public Health is usually coordinated at the county level through the county EOP. The Town of Kildare has a mutual aid agreement with the Village of Lyndon Station Fire Department and a paid contract with Mauston Ambulance Association for emergency medical services. An official from the Village of Lyndon Station Volunteer Fire Department or First Responders will serve as the Public Health and EMS Liaison in the Town of Kildare and is responsible for public health and coordinating EMS services in the Town of Kildare. He/she will coordinate health services with a representative from the Juneau County Nurse. The following tasks represent a checklist of actions this individual must consider in an emergency or disaster situation.

1. Assist in evacuating nursing homes, group homes and other medical facilities as needed.
2. Coordinate emergency medical care to victims.
3. Assure that public health needs of disaster victims are met.
4. Assume primary operational control for health-related emergencies such as pollution, contamination, diseases and epidemics.
5. Establish a triage area for victims.
6. Coordinate medical transportation for victims.
7. Establish an EMS staging area in the municipality.

HUMAN SERVICES

KEY ACTION CHECKLIST

The Town Chairman/Emergency Management Director will designate an individual to serve as the Human Services Coordinator in the Town of Kildare. This individual is responsible for human services activities in the Town of Kildare. The Coordinator will organize human services activities and work closely with a representative from the Juneau County Department of Social Services so that municipal/county resources can be prioritized and coordinated. This person will keep the county Human Services Officer informed of all human service activities performed, underway, or planned within the municipality. The following tasks represent a checklist of actions this individual must consider in an emergency or disaster situation.

1. Coordinate activities of area municipal agencies/departments which provide human services type services. (Identified in the County Resource Manual).
2. Report to the Town EOC/CP.
3. Coordinate with Red Cross in opening and managing shelters in the municipality or surrounding municipalities.
4. Ensure canteen is set up to feed emergency workers in the municipality.
5. Work with the Red Cross/Salvation Army in providing food and clothing to disaster victims. Provide emergency assistance to persons with special needs.
6. Provide necessary outreach services to citizens affected by emergency or disaster.
7. Distribute emergency literature to disaster victims giving instructions and assistance pertaining to their immediate needs.
8. Make available psychological counseling and crisis intervention services to disaster victims.
9. If the county EOC is activated, establish and maintain contact with the individual representing Human Services. If the county EOC is not activated, establish and maintain contact with the county Human Services Officer directly at the county Department of Social Services.

PUBLIC WORKS

KEY ACTION CHECKLIST

The Town Supervisors are responsible for public works activities in the Town of Kildare. The following tasks represent a checklist of actions these individuals should consider in an emergency or disaster situation.

1. Ensure that all appropriate personnel have been alerted and that they report as the situation directs.
2. Report to the Town EOC/CP.
3. Review the disaster situation with appropriate personnel and report situation to the Town Chairman/Emergency Management Director.
4. Maintain transportation routes.
5. If necessary, coordinate flood fighting activities, including sand bagging, emergency dikes, and pumping operations.
6. Coordinate with Law Enforcement travel restrictions/road closures within the municipality.
7. Assist with traffic control and access to the affected area.
8. Assist private utilities with the shutdown of gas and electric services.
9. As necessary, establish a staging area for public works.
10. Report public facility damage information to the Damage Assessment Team.
11. If the county EOC is activated, establish and maintain contact with the County Highway Commissioner.

DAMAGE ASSESSMENT

KEY ACTION CHECKLIST

The Town Chairman and the Village of Lyndon Station Fire Chief are responsible for damage assessment activities in the Town of Kildare. The following tasks represent a checklist of actions which should be considered in an emergency or disaster situation.

1. Report to the Town EOC/CP.
2. Record initial information from first responders such as law enforcement, public works or fire services.
3. Activate the damage assessment team which consists of the Town Supervisors, who will be responsible for public damage assessment, and the Town Clerk and Town Treasurer, who will be responsible for individual damage assessment.
 - a. Within the first 2 to 3 hours, complete a preliminary Uniform Disaster Situation Report (UDSR).

The Fire Chief or individual in charge will report to the EOC with the following:

 - (1) number of fatalities,
 - (2) number of injured (critical and minor),
 - (3) number of homes and businesses damaged or destroyed,

The damage assessment team will determine the following:

 - (4) number of people who are homeless or need shelter.
 - (5) number of power/telephone lines/poles, damaged.
 - (6) number of public facilities such as highways, roads, bridges damaged.
 - b. Within 8 hours:
 - (1) recount items 1-6 above,
 - (2) complete another UDSR, estimating public and private damage,
 - (3) video tape and/or take photographs of major damage.
 - c. Within 24 hours:
 - (1) update items 1-6 above,
 - (2) complete updated UDSR.
4. Provide damage assessment information to the appropriate Town officials and county Emergency Management Director to assist in the preparation of the UDSR.

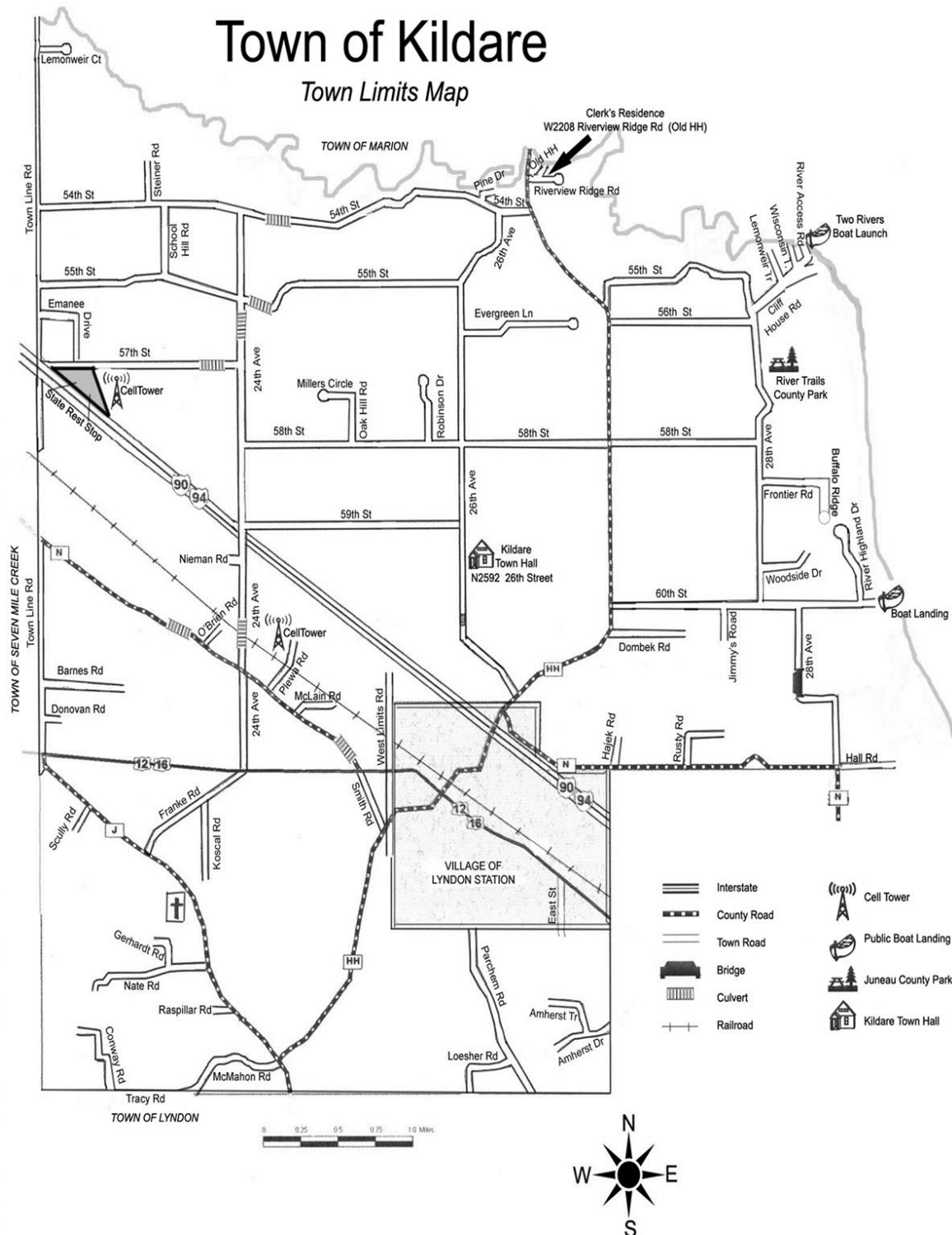
5. If the situation warrants, assist the Town Chairman with the preparation of a local state of emergency declaration and forward to the county Emergency Management Director.
6. Plot damage assessment information on status boards in the municipal EOC and locate damaged sites on a map.
7. Record all expenditures for municipal personnel, equipment, supplies, services, etc., and track resources being used.
8. Prepare reports for the Town Public Information Officer.

PUBLIC INFORMATION
KEY ACTION CHECKLIST

The Town Chairman or his designated representative is responsible for public information activities in the Town of Kildare. The following tasks represent a checklist of actions which should be considered in an emergency or disaster situation.

1. The Public Information Officer (PIO) will function as the sole point of contact for the news media and public officials.
2. Maintain liaison with the Town EOC and CP to stay abreast of situation.
3. Establish news media briefing room and brief the media at periodic intervals.
4. If the situation escalates and the county EOC is activated, coordinate with the county PIO to prepare news releases.
5. Conduct press tours of disaster areas within the municipality as the situation stabilizes.
6. Assist the county in establishing a Joint Public Information Center.
7. Assist the county with establishing a Rumor Control Center.
8. Issue protective action recommendations or public service advisories as directed by the Town Chairman.

TOWN OF KILDARE MAP



EQUIPMENT/ PERSONNEL RESOURCE LIST

Bottled/Bulk Water

Culligan of Sauk Prairie	608-643-7926
Neenah Springs, Oxford	800-944-1581
Valley Springs Bottlers, Portage	608-742-4380

Building Materials

Ace Home Center Dells Lumber, Wisconsin Dells	608-253-1381	
Eberhardt Log & Lumber, Mauston	608-847-5570	
Hoehn & Son Lumber, Lyndon Station	608-666-2111	
Home Depot, Lake Delton	608-253-5641	
Lampert's,	Adams	608-339-9800
	Mauston	608-847-5819
	Necedah	608-565-2415
Lenny's Lumber, Necedah	608-565-2415	
Mauston Home Center, Mauston	608-847-7400	
Menard's, Baraboo	608-355-0685	
Thiesen's Lumber, Wisconsin Dells	608-254-2153	

Construction Equipment

Lampert's, Mauston	608-847-5819
Riverside Rentals, Baraboo	800-924-6225

Hardware

Ace Home Center, Wisconsin Dells	608-253-1381
Barnes Hardware, Adams	608-339-6311
Farmers Union True Value, Adams	800-622-4282
Home Depot, Lake Delton	608-253-5641
Lyndon Station Hardware, Lyndon Station	608-666-2454
Mauston True Value, Mauston	608-847-6029
Menard's, Baraboo	608-355-0685
Steffes Hardware, Wisconsin Dells	608-253-2201
Theisen's Ace Hardware, Wisconsin Dells	608-254-2153
Wisconsin River Coop, Mauston	608-847-5679

Pharmacies

Phillips Pharmacy, Mauston	608-847-5949
Walgreen's Drug Store, Mauston	608-847-7190

Portable Restrooms

Burgess Portable Toilet Service, Baraboo	608-356-4938
Castle Rock Sanitation, Mauston	608-847-6209
Dorrows Septic Service & Portable Toilets, Lyndon Station	608-524-3644
Fritz's Plumbing, Mauston	608-847-4825
Pickett's Septic Service, Reedsburg	608-524-3629

Power Supplies

Gaffney Electric, Wisconsin Dells	608-253-3371
Gray Electric, Mauston	608-847-6209

Propane

Ameri-Gas, Baraboo	800-788-9250
Ferrellgas, Wisconsin Dells	608-254-2227
Reedsgas, Mauston	800-472-4453
Roche-A-Cri Gas Service,	Adams 608-339-6211
	After Hours 608-363-7650
Allied Cooperative	Mauston 608-847-6006
	Adams 608-339-3394

LIST OF MUTUAL AID AGREEMENTS

Village of Lyndon Station/Town of Kildare
Fire Fighting and Emergency Rescue Services

Juneau County Sheriff's Department
Law Enforcement

Mauston Ambulance Association, Inc.
Ambulance Services (fee for service agreement)

LIST OF CLEAN-UP CONTRACTORS

Excavating/Hauling

C & S Services, Necedah	608-548-7369
or	608-547-3985
Accurate Excavating, Adams	608-339-7923
Joseph Bollig & Sons, New Lisbon	608-847-5585
Dehmlow Trucking & Excavating, Wisconsin Dells	608-339-3506/8000
D. L. Gasser Construction, Baraboo	608-356-3311
Hamm Brothers Excavating, Mauston	608-847-6159
Scott Construction, Lake Delton	608-254-2555

Garbage/Trash

Clark Disposal, Mauston (Badgerland Disposal)	608-847-6734
Veolia Environmental Services, Baraboo	800-367-2860
Waste Management, Baraboo	608-355-3100
Lenorud Services Inc (LSi), Mauston	608-847-2147

Tree Cutting/Removal

Joseph Bollig & Sons, New Lisbon	608-847-5585
G & H Logging, Mauston	608-847-7351
H Monroe, Inc., Adams	608-339-6763
Hall Tree Service, Lyndon Station	608-666-2418
24 Hour	608-339-7273
Off Road Logging, Wisconsin Dells	608-253-4034
SJ Forest Products, Friendship	608-339-7930
Simon Logging, Mauston	608-847-7008

DEBRIS DISPOSAL SITE LOCATIONS

Adams County Solid Waste & Recycling
1420 State Road 21
Friendship

608-339-9178

Juneau County Landfill
W7611 Ceylon Road
Mauston

608-562-5233

DOMESTIC PET EMERGENCY PROCEDURES

A. PURPOSE

To establish guidance and procedures in the Town of Kildare to facilitate the basic safety and care of domestic pets during an emergency or disaster.

B. SITUATIONS AND ASSUMPTIONS

Natural or technological emergencies and disasters occur which require citizens to evacuate their homes. Many citizens own domestic pets, such as dogs and cats. Shelters for citizens do not permit pets other than those used for special needs assistance. Unattended pets may be at risk to themselves and to the general population.

It is assumed that up to 20% of evacuees will seek public shelter and a portion will take pets with them. During an emergency evacuation, owners may seek extended care for pets in a facility other than the pet's home. Primary pet sheltering facilities are kennels and pet shelters. Secondary shelters are boarding facilities, veterinary hospitals or other pet shelters. If possible, primary shelters should be used initially. Pet owners are responsible for any costs incurred as State and Federal disaster programs do not provide funding.

C. CONCEPT OF OPERATIONS

The estimated number of domestic (household) pets within the Town of Kildare is 714. Some emergencies and disasters may require sheltering and care of these pets. These pets will be taken by owners or designated personnel to designated kennels, animal shelters, boarding facilities, veterinary hospitals or other pet shelters.

The Town of Kildare has developed a list of resources which will participate in the sheltering of domestic pets during emergencies and disasters. These resources are identified on page 3.

The following locations are designated for:

A. Animal Disposal - Midwest Cremation Service, Poynette WI
1-608-635-7270

B. Unclaimed Pets - Carl W. Nelson Animal Shelter
1-608-847-3129

D. ORGANIZATION AND RESPONSIBILITIES

A. The Town Chairman/Emergency Management Director will designate an individual to be responsible in the Town of Kildare for coordinating basic safety and care of domestic pets during an emergency or disaster. This individual is responsible for:

1. Coordinating with area kennels, boarding facilities, animal shelters, veterinarians, veterinary hospitals and pet disposal resources to locate facilities willing to participate in the sheltering of domestic pets during emergencies and disasters.
 2. Maintaining a list of participating kennels, boarding facilities, animal shelters, veterinarians, veterinary hospitals and other pet resources in the county.
- B. During an emergency or disaster situation, the Town Pet Coordinator will:
1. Report to the Town EOC/CP.
 2. Review the situation with appropriate individuals and report the situation to the Town Chairman/Emergency Management Director.
 3. Provide a list of participating kennels, boarding facilities, animal shelters, veterinarians, veterinary hospitals and other pet resources in the county to pet owners requiring assistance.
 4. Coordinate public information about pet disaster issues and provide such information to the Town Public Information Officer.
 5. Oversee and designate shelter requests and coordinate/track pet placement.
 6. Advise the Town Chairman/Emergency Management Director of any problems that develop in implementing the plan and status of pet evacuation.
 7. In cooperation with the pet care shelters, track the disposition/reunification of the pets.
 8. Arrange for removal of unclaimed pets.
- C. The following agencies/organizations have an advisory/support role:
- | | |
|---|----------------|
| 1. Wisconsin Veterinary Medical Association | 1-800-943-0003 |
| 2. Wisconsin Federated Humane Societies | 1-414-718-6822 |
| 3. American Red Cross | 1-608-233-9300 |

G. EMERGENCY ANIMAL SHELTERS

Kennels

Dells Animal Hospital, Inc. 4135 State Highway 13 Wisconsin Dells	608-253-7361
Castle Rock Kennels W4167 49th St, Mauston	608-408-9043
Lazy J's Doggie Spa N6025 15 th Avenue Mauston	608-847-3005
Pampered Paws Pet Resort 4107 State Hwy 13 Wisconsin Dells	608-254-7387

Veterinary Hospitals

Dells Animal Hospital, Inc. 4135 State Highway 13 Wisconsin Dells	608-253-7361
Coldwater Canyon Veterinary 4107 State Highway 13 Wisconsin Dells	608-253-2275
Mauston Veterinary Clinic & Pet Hospital 512 State Highway 82 Mauston	608-847-6024

STANDARD OPERATING PROCEDURE
To Be Used By Local Officials In Requesting
WISCONSIN NATIONAL GUARD ASSISTANCE

Whenever an emergency exists and a request for National Guard assistance is made, certain essential information about the emergency and the desired form of Guard assistance is required by the Governor to assist him in making a decision. **The situation must be extremely serious and clearly beyond the capability of the requesting agency and/or local government to cope with it before the Guard can and will be committed.**

To expedite requests for use of the guard, the following procedure will be used. Notify the County Emergency Management Director's office, advising that the Town of Kildare wants to request Guard assistance. Then, telephone the State Division of Emergency Government on a 24-hour basis at **(608) 242-3232 or (800) 943-0003**. Advise who you are and give the information to the officials who answer the call.

1. What is the situation? **Give all the facts available.**
 - A. If it is a flood. How serious? Which river and/or streams? What are the casualties? What is the level of the river now? Is the water level rising or falling. How many homes, businesses, etc., are flooded? Give any other information you have about the situation.
 - B. If it is a civil disturbance. Who are the persons or groups causing the disturbance? How many people are involved among the people causing the disturbance, among bystanders, among the police, etc.? Has anyone been killed or injured, and in what way (guns, firebombs, other weapons, etc.)? How many weapons and type have been used or are at the disposal of the persons causing the disturbance? What is the stated or apparent purpose, if any, of the persons causing the disturbance? What specific incident(s) precipitated the disturbance?
 - C. On all other emergencies. Complete information, comparable to that indicated above will be required.
2. Exactly what is being asked of the National Guard? That is, what task(s) is the National Guard being asked to perform? For how long? How many Guard troops and what Support equipment do you believe would be necessary?
3. On whose authority is the request being made (name, title, telephone number)? How and when can this individual be reached?
4. Have local and/or county resources been committed or expended? Explain local action taken or contemplated.

5. Could the resources necessary to handle the problem be supplied through mutual aid or other regional cooperative arrangements? If the problem cannot be fully handled through mutual aid, to what extent can it be partially handled?
6. How long can an acceptable level of order be maintained without the assistance of the National Guard?
7. If the decision is made to send assistance from the National Guard:
 - A. Where does the National Guard liaison officer go?
 - B. To whom does the liaison officer report?
8. The person communicating the request should provide the following information:
 - A. His/her name.
 - B. His/her title.
 - C. His/her telephone number.
 - D. When he/she can be reached.

Full cooperation is utilizing this procedure for obtaining the assistance of the National Guard is important and will greatly expedite requests.

ADOPTION OF THE NATIONAL INCIDENT MANAGEMENT SYSTEM

TOWN OF KILDARE JUNEAU COUNTY, WISCONSIN

RESOLUTION NO. 09-2007

WHEREAS Homeland Security Presidential Directive (HSPD) 5 directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS) to provide for a consistent nationwide approach for federal, state, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to, and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS the Federal government has adopted NIMS and has mandated that state, local and tribal governments adopt NIMS as part of their emergency preparedness and incident management in order to receive federal funding and grants; and

WHEREAS the Town of Kildare's Emergency Management Director has complied with the Federal training minimum requirement under NIMS and Town of Kildare Emergency Operations Plan has been revised to integrate NIMS as part of the Town's emergency preparedness and incident management;

NOW THEREFORE BE IT RESOLVED that the Town of Kildare, Juneau County, Wisconsin, hereby designates the Federal National Incident Management System as the basis for all incident management by the Town of Kildare.

Adopted this 9th day of May 2007 by the Town Board of the Town of Kildare, Juneau County, Wisconsin.

Dennis Lusk
Chairman

Leo A. Schmeiss
Supervisor

Daniel J. Jopp
Supervisor

Attest:

Beth Chafin
Clerk